



Heffley Creek Communicable Disease Prevention Plan



Updated: September 3, 2021

Supporting Staff Safety

All staff will be orientated to the District's [*Safe and Healthy Facilities Communicable Disease Prevention Plan*](#) and the schools' Communicable Disease Prevention Plan on Tuesday, September 7th.

All staff K-12 are required to wear non-medical masks indoors, in schools, and on school buses.

All staff K-12 will complete a Daily Health Check prior to attending school.

The plan to maintain personal spacing between staff in staff only spaces is: Occupancy limits are posted in various multipurpose areas such as the office, staff rooms, etc. Staff are encouraged to ensure personal spacing when in these spaces. General cleaning of the premises, and cleaning and disinfecting of frequently touched surfaces, must be completed at least once in a 24-hour period.

Communication to Parents/Guardians

This Communicable Disease Prevention Plan will be communicated to parents and guardians by September 7th, 2021. This includes posting a copy of the plan on the school's website.

Information on Daily Health Check for parents to complete at home with their child will be emailed to parents prior to September 7th, 2021.

New students and families will be provided with health screening information when registering.

Supporting Student Safety

All students will be orientated to the appropriate sections of the District's *Safe and Healthy Facilities Communicable Disease Prevention Plan* and the schools' Communicable Disease Prevention Plan on Tuesday, September 7th.

All students, grades 4 to 12 are required to wear non-medical masks indoors, in schools, and on school buses.

Students, grades K to 3, are strongly encouraged to wear non-medical masks indoors, in schools, and on school buses. However, there are no requirements for mask wearing for students in grades K to 3.

Students who need a non-medical mask can get a mask from their classroom teacher. It is encouraged for students to bring extra masks from home to have in their backpacks in case masks are lost or misplaced.

The plan to ensure personal spacing of students, including considerations for entering and exiting the school, moving from classroom to classroom and to and from common spaces is: There is one class at Heffley Creek and they have their own classroom entrance and exit. Students are encouraged to wait their turn politely and distance while waiting to use the washrooms. Hand washing practices will continue when students arrive at school and before they go home, before and after any break, before and after eating as well as before and after using shared equipment.

Lockers

The plan for student locker use is to have the students use every second locker to maintain personal space.

Visitors

All visitors are required to complete a Daily Health Check prior to entering the school.

All visitors are required to wear non-medical masks indoors, in schools.

To further support student and staff safety, the procedure for visitors will be: All visitors will call/email ahead to set up an appointment with various school staff.

- All volunteers are required to participate in training prior to working with students and staff in schools. The process for this training will be: The safety orientation will be shared prior to visiting the school or will be reviewed in person with the principal on the first day of volunteering.

Student Transportation on Buses

When students are going on a field trip by bus, or coming to and from school, students will line up following teacher direction to ensure personal spacing. Non-medical masks or face coverings should be put on before loading. Students in grades 4 to 12 are required to wear non-medical masks or face coverings when they are on the bus. Students Grade K-3 are encouraged to wear a non-medical masks or face covering on school buses but are not required to do so – mask wearing remains a personal or family/caregiver choice for these students and their choices must be respected

Before school: Students will arrive, line up their backpacks, and be supervised on the playground.

After school: Students waiting for the bus will be directed by their supervisor to maintain personal distance while waiting for their bus.

Considerations for inclement weather: Students will be welcomed into the gym and supervised until the bell goes for class.

Food Services/Lunch

Heffley Creek Elementary will emphasize that food and beverages should not be shared. The fruit and veggie program will continue following health and safety guidelines.

If we choose to implement any school fundraisers involving the sale of food items they will be aligned with the Guidelines for Food and Beverage Sales in B.C. Schools.

Bell Schedule

School Opens	8:20 am
Classes begin:	8:30 am
Start of Recess Break	10:15 am
End of Recess:	10:30 am
Start of Lunch	12:00 pm
Kids come in to eat	12:30 pm
Warning Bell	12:55 pm
Classes Resume	1:00 pm
End of Day	2:44 pm

Extra-Curricular Activities

We will use available space to spread people out, both in learning environments and for gatherings and events, where possible.

Heffley Creek Elementary will continue to implement ongoing communicable disease prevention practices, this includes but not limited to: hand hygiene, cleaning, disinfecting, respiratory etiquette specific to the activity.

- Equipment should be cleaned and disinfected according to disinfecting and cleaning protocols
- Masks are worn by K-12 staff and other adults and students in grades 4-12 when indoors
- Students are not required to wear masks during high intensity physical activities
- Staff will utilize all available space to spread students out as much as possible
- Sport and extracurricular activities will be held outside whenever possible
- Students will be encouraged to wash their hands before and after using equipment and cover their mouths when coughing or sneezing

Current Interior Health Order restricts indoor events (school gyms) to not exceed 50 persons. This includes participants, coaches, officials, coordinators, administrators. No spectators are allowed at this time.

Current Interior Health Order restricts outdoor events to not exceed 100 persons. This includes participants, coaches, officials, coordinators, administrators. No spectators are allowed at this time.

Staff and students are also required to follow the safety protocols required by the off-campus facility. Where there is a conflict, the safety protocols required by the off-campus facility should be followed.